



## CONSUMER ADVISORY COMMITTEE APPLICATION/MEMBER FORM CONFLICT OF INTEREST STATEMENT

CALENDAR YEAR 20\_\_

Representatives appointed by the Interstate Insurance Product Regulation Commission (the “Compact”) to the Consumer Advisory Committee (the “CAC”) are expected to effectively represent the interests and viewpoints of consumers. CAC members shall not purport to represent the views of the Compact.

Effective consumer representation may be compromised if a CAC Member receives compensation from a regulated entity.

**Definition:** For the purposes of this document, “a regulated entity” means, “a regulated entity of state insurance regulators, its trade group, or other entities or individuals acting as agents or representatives of a regulated entity.”

**Application:** All applicants for the CAC are expected to disclose information fully and accurately regarding any industry compensation and potential conflicts of interest. The Commission [or other recommending body] will evaluate the amount and purpose of the industry expense reimbursement and compensation, if any, and determine whether it represents a conflict of interest.

**Disclosure:** A CAC member must notify the Chair of the Commission and the Executive Director at any time during an individual’s term as a CAC member, a regulated entity provides or agrees to provide compensation to the CAC member’s organization; the CAC member or an immediate family member, including spouse, domestic partner, parents, siblings and children. Such notification must occur by email within seven days of the receipt of compensation or the offer of a compensation agreement, whichever is earlier.

**Conflict Determination:** The Management Committee will determine whether the compensation received, or the offer of a compensation agreement constitutes an actual or perceived conflict of interest based on discussion and established guidelines.

**Guidelines:** Guidelines the Management Committee will use in its evaluation include, but are not limited to, the following:

- Expense reimbursement from a regulated entity for actual travel expenses, including transportation, lodging and meals, generally **does not** represent a conflict if the travel is related to representation of insurance consumer interests. Disclosure of such expense reimbursements is not required.

- Employment income, fees for services provided to regulated entities (e.g. providing expert testimony on behalf of regulated entities even if compensation is received from a law firm), or other compensation received from a regulated entity **may be** a conflict (unless it is an expense reimbursement for actual travel expenses for the CAC member) and must be disclosed to the board.
- Receipt of gifts from a regulated entity valued at greater than \$50.00 per appointment year or a total of more than \$250.00 from all regulated entities in the appointment year **are** considered a conflict of interest and must be disclosed.
- Stipends or honoraria received from a regulated entity **may be** a conflict of interest and must be disclosed.

**Confidentiality:** Applicants may identify information of a personal nature including financial, personally-identifiable and personnel information which will not be considered a public record under the *Establishment of the Conditions and Procedures for Public Inspection and Copying of Public Information and Official Records of the Interstate Insurance Product Regulation Commission*. All financial, personal, and business information submitted by CAC members or applicants shall be treated as confidential and shall only disclose non-public information if requested. The Management Committee discussions regarding potential conflicts will remain confidential. Consistent with maintaining the integrity of the CAC, only contact information and consumer focus, or line(s) of business represented by the CAC applicant will be disclosed.

**Certification:** I certify that I have received, read, and understood this Conflict of Interest Statement. I also understand that the purpose of my signature on this Statement is to protect the integrity of the mission of the Compact’s Consumer Advisory Committee.

As stated in Bylaws of the Compact (Article VIII Section 2), the mission of the CAC is to assist the Compact in its efforts by providing consumer views on insurance regulatory issues. A qualified consumer organization is a national, state, or local organization that serves to protect the interests of consumers as they relate to the regulation of insurance. Their participation is based on their desire to collect and/or impart information of mutual concern and interest to compact members and represent a consumer perspective. One measure of whether an organization represents a consumer perspective is its source of funding.

**Statement of Understanding:** I further understand that if I am appointed or re-appointed by Management Committee or [other recommending body] the to be a CAC Member that I am indicating by my signature on this form that I understand and agree to abide by this Statement.

\_\_\_\_\_  
Signature of CAC Member/Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of CAC Member/Applicant

DISCLOSURE OF COMPENSATION OR OTHER RENUMERATION:

---

---

---

---

---

---

---